



CONTINUITY OF OPERATIONS PLANNING



LET'S GET ACQUAINTED!
COOP WORKSHOP ANNOUNCEMENT
KEEPING DEPARTMENT OPERATIONS GOING STRONG

WORKSHOP DATE
MONDAY, NOVEMBER 7, 2022

Registration and check-in: 8:30-9:00 am

The workshop will begin at 9:00 am.
--Morning session will be held from 9:00 - 11:00 am.
--Afternoon session will be held from 1:00 - 3:00 pm

Attendees should plan to attend both sessions.

Workshop Location:

605 S. 21st Street
Sparks, NV 89431

Participants can come to the South Gate and let security know they have a meeting with Kimberly and park in the parking lot. The building you are in front of is 605 & that is where the conference room is located.

REGISTER TO ATTEND

LEARN MORE ABOUT COOP

IT IS IMPORTANT THAT ATTENDEES PLAN TO BRING A LAPTOP FOR THIS TRAINING.

RISK SOLUTIONS INTERNATIONAL (RSI) IS WORKING WITH THE OUR PLACE THIS YEAR AND WILL BE HOSTING A COOP IN-PERSON WORKSHOP. WE LOOK FORWARD TO MEETING YOU!

Our team at RSI, along with the 2022 project partners, will be introducing you to this year's Continuity of Operations Planning (COOP) Project we have planned for OUR PLACE. At this workshop, we will be reviewing how our team will provide assistance to your departments as we embark on developing COOP plans to keep your department running smoothly in case of an interruption in daily operations.

WORKSHOP TOPICS:

- Understanding the objectives of COOP Planning for your department
Developing a COOP plan for your department in 2022
Learning to use the COOP Planning Tool - NevadaContinuity.com

WHO SHOULD ATTEND

Employees responsible for continuity of operations planning.

FOR QUESTIONS OR NEED ADDITIONAL INFORMATION

For additional information about the workshop, please contact: Kimberly Schweickert ksschweickert@washoecounty.gov 775-328-2003



This training is sponsored by the Nevada Statewide COOP Planning Project Grant Initiative.